



February 2017

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PENNSYLVANIA TROLLEY MUSEUM OPERATOR TRAINING 2017



Enrollment
February 1- March 25, 2017

Requalification for returning **revenue operators, maintenance,** and those **student operators** who are actively working toward revenue status will be conducted in March & April. All operators will pick a date, as well as a **second choice. Instructors** do not need to return this form, you will be contacted at a later date. Class size is limited to fifteen (15) operators. The cost is \$10.00. Preference will be given to those living farthest away from the museum. If you turn 65 before May 1, you must submit a certificate of visual acuity and then every other year thereafter. (65-67-69-71-73-75-etc.)

Please identify your first and second date choice and your operating classification. You will receive confirmation from me once I have your form, but no sooner than February 1. If you pay at the museum or with credit card, please mail the form to finalize registration.

Mail to: **PTM Operator Training, Dennis Cramer, 147 Sherwood Drive, Kittanning, PA 16201**
Make checks payable to: **Pennsylvania Trolley Museum**
Contact educator@pa-trolley.org to use a credit card or pay cash in person

PLEASE PRINT CLEARLY

Name _____ Member Number _____

Address _____ Phone _____

City _____ State _____ Zip _____ Cell Phone _____

Email _____

Birthday (M-D-Y) _____

RETURNING (\$10) Choice

Fri March 24 9:00-4:00 _____

Sat March 25 9:00-4:00 _____

Sat April 1 9:00-4:00 _____

Sun April 2 9:00-4:00 _____

OPERATION CLASSIFICATION
Revenue Maintenance Student

THERE WILL BE A 30 MINUTE LUNCH BREAK
LUNCH WILL BE PROVIDED

RETURNING OPERATORS
BRING YOUR RULEBOOK, TRAINING MANUAL &
TOUR GUIDE MATERIALS WITH YOU

2017 Return Operator Training

Registration forms for Return Operator Training are now being accepted and processed. Please print out page 2 of this publication and get it in the mail to assure your selected date. We only schedule 15 operators a day to provide you the opportunity for both individual and small group interaction. *The sooner you register, the sooner you will receive the 2017 Training Exam.* Early registration makes it easier to plan for each day. Please make sure to circle your Operator Classification, include your Operator Number and up to date contact information.

We have a busy day planned for you and need you to be in your seat at 9:00 am. Training will include car operation, maintaining a schedule, introduction of a new timetable, tour guide training, a review of basic operating procedures and a new procedure for keeping your volunteer hours.

All Maintenance, Revenue and Student Operators must sign up for the class. If your schedule does not permit you to attend any of the scheduled classes, you must contact the Operations Manager (Kevin Zebley operations@pa-trolley.org) to be granted permission to train on an alternative date. You must still send in the registration form by March 25, 2017 with your payment and a note saying you have been approved for a later date. This helps us with our record keeping. Instructors will be contacted.

New Operations Manager

Please join us in welcoming Kevin Zebley as our new department head. Chris Walker submitted his resignation to the Board of Trustees in December and Kevin volunteered shortly after that. Kevin has been a member of the Operations Department since 2000 and has spent most of that time working with Power & Signals. He has already met with the Instructors and is seeking input from a variety of sources to continue the progress we have made over the years.

Kevin earns his living as a public school educator, lives in the North Hills and has been involved in a variety of projects at PTM as well as being a trustee. He plans on attending all of the training sessions to not only introduce himself to you, but to get to know you. He has instituted several changes in the department and there will be more changes as time progresses. Come to training for updates.

One major change is moving the Operations Website to the museum server. Updates to the crew schedule will be able to be posted in a more timely manner. See Page 4 for more information.

Thank You

The department would like to thank Chris Walker for his service as Operations Manager since 2012. Chris is an enthusiastic young man who has a lot of skills valuable to our museum. One of the biggest achievements during his tenure was the development and printing of a new Rule Book. Several other projects that were being developed during his time as manager will be completed in the near future. It has been a pleasure to work with him and we wish him all the very best.

New Instructors Named

Both Lynne Thompson and Laura Wells have been added to the ranks of Instructor. As we proceed forward, there will be adjustments to the list. As in the past, the Operations Manager has the authority to name Instructors.

HAPPY BIRTHDAY

Scott Becker - January 1
 Carleton Weber - January 6
 Dave Carpenter - Jan 7
 Nancy Young - January 9
 Jim McMahan - January 21
 David Black - January 24
 Jim Toepfer - February 9
 Douglass Kirkpatrick - February 11
 Justin Sheldon - February 11
 Kevin Zebley - February 14
 David Moffett - February 22
 Lynne Thompson - February 28

Ops Website

<https://pa-trolley.org/>

In the upper right hand corner you will see the word OPS. Click there and log-in as before.

Make sure of your settings for passwords if you are using a public computer to access the Ops website. We have material there for you and not the general public. Always be safe when using public computers and wifi.

2016 Car Mileage

	14	66	78	832n	1711	1758	2227	2711	3756	4004	4145	4398	5326	TLS
March	8	0	270	0	124	0	0	40	0	0	0	190	0	632
April	18	0	176	32	124	76	0	36	0	0	0	84	0	546
May	48	0	12	96	68	82	16	10	0	72	24	100	12	540
June	10	14	138	216	44	248	8	74	4	16	60	262	150	1244
July	66	4	180	136	0	352	0	52	0	0	0	172	0	962
August	26	200	204	360	54	160	0	28	0	48	54	172	60	1366
September	118	36	0	130	68	40	0	28	0	0	0	112	0	532
October	72	0	0	298	104	0	0	124	0	0	0	666	172	1436
November	212	168	0	12	0	0	0	32	0	0	0	44	0	468
December	96	200	0	0	0	0	0	0	0	0	0	166	0	462
														0
	674	622	980	1280	586	958	24	424	4	136	138	1968	394	8188