



October 2011

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Log In Required



Autumn comes to the Pennsylvania Trolley Museum
DF Cramer

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2012 Operator Training

An Operations Department planning session was held in early September to put together materials for the upcoming 2012 operating season. All operators who have gone through operator training must pick one of the five (5) dates listed below to requalify for the 2012 season. Each class will run from 10:00 AM until 5:00 PM. The cost will be \$10.00. New rulebooks are planned.

Any person wishing to go through operator training for the first time or anyone who has not qualified in at least two (2) consecutive years should pick one of the three (3) day sessions listed for New Operator Training. The operator must attend all three days and the cost is \$50.00 which includes a training manual, do-cent manual, rulebook and hat badge.

Returning Operator Training **10:00 AM-5:00 PM**

Saturday March 24 Sunday March 25
Friday April 13 Saturday April 14 Sunday April 15

New Operator Training **10:00 AM-5:00 PM**

Friday April 20 Saturday April 21 Sunday April 22
Friday April 27 Saturday April 28 Sunday April 29

Sign up materials will be printed in the December issue of Two-Bells and sent out with Trolley Fair. No reservations will be made until the materials are published. Now is the time to recruit new operators.



Gentle Reminders

Punch in and get a radio. Check the bulletin board and chalk board for notices. Put up the flags (weather permitting). **KEEP THE DOOR TO THE SUBSTATION CLOSED WHEN NO ONE IS ON THE PLATFORM.** Open the carbarn from the door in the middle of the new section of the building. There is an alarm keypad inside the door. Turn on the lights for the public restroom area, unlock the door to the carbarn, select a car from the barn, open the big doors, turn on the power and get the control handles, pull the car out and close the big doors to the carbarn. If you turned on the lights inside the carbarn, turn them off at this time. Do not leave those lights on all day long. Lock the man-door between the carbarn and the public restroom area.

Regular service is from the upper platform of Richfol to Arden Loop (no stop) and return. If the store has extra passengers, they will alert you. **DO NOT CALL THE STORE.** Pick up those passengers from the lower platform of Richfol. Proceed to the TDB, do your tour there (4 cars and Volunteer Opportunities), proceed out of the yard to McClane Loop (no stop) and then back to Richfol upper platform. Too many docents are going too deep into the building. Do not go past the Model T in the first aisle and the horse car in the second aisle.

Wheel chair customers will require a third person to go to the TDB in advance to set up the lift. Make arrangements through the store and or paid staff for that occasion. 2711 is the designated wheelchair car.

Lunch: If you are running on time, the car returns to Richfol from McClane at 12:06. You were operator on that trip. Your conductor, the next operator, goes to the store to pick up the next group of passengers for the 12:15. You go to lunch. The 12:15 leaves at 12:20, goes to Arden and returns to Richfol. You join the trip as the conductor and depart for the TDB at 12:32. You had 26 minutes for lunch. On the next trip do the same thing for the other person. You may choose which time slot you wish to take your lunch. Work it out with your fellow operator. You cannot do this with 1758.

IT IS THE RESPONSIBILITY OF ALL CREW MEMBERS TO KNOW THE LOCATION OF THE WHEEL CHOCK AND THE POSITION OF THE POLES.

At the end of the day make sure to complete the carbarn check list. Secure your car, turn out lights and secure all building doors. Set the alarm to the building. If it is a weekend, get someone to secure the TDB for you. Make sure to fill out your timecard with the date and times. We are having problems with people not securing cars, lights and buildings. Please help preserve your collection.

[Comfort Inn Meadowlands](#)

237 Meadowlands Blvd, Washington, PA, US, 15301-8902
Phone: (724) 746-9700

Comfort Inn Meadow Lands: \$82 (rather than \$104 regular rate)

[Hampton Inn Washington](#)

119 Murland Ave, Washington, PA 15301
Phone: (724) 228-4100

Hampton Inn Murtland Avenue: \$86 (rather than \$122 regular rate)

Punches for Sale

Rick Hannegan has some ticket punches that he would like to sell for \$10.00 each. Contact him directly. This a great deal and a price you cannot match on E-Bay.

Changes

Chris Walker is our new Operations Manager. Chris has been at the museum since he was a young teenager, is a graduate of Robert Morris University and has worked as a transit operator for the Port Authority of Allegheny County. His hopes are to streamline operations and make the volunteer experience even more enjoyable. Please give him your support.

We also welcome Lynne Thompson as Educator and Volunteer Services Coordinator. Lynne is the person you want to speak with if you need to sign up as a crew member. She will also be updating the online operations crew schedule. Lynne was introduced to you in the most recent issue of Trolley Fare. She went through New Operator Training during the last weekend of September and is very enthusiastic about the Pennsylvania Trolley Museum.

Matt Campbell is now the Visitor Services Manager. We appreciate the hard work Matt has done as we transitioned through the paid staff.

Please give all of them your support and encouragement.

New Operator Training was held the last weekend of September. Please welcome, and be patient with, these new operators: Barrie Baker, Katie Imler, Mary Jordan, Tim Keener, Jack Naugler, Jim Selario, Bill Sherman, Vincent Terrenzio and Lynne Thompson.